

ACCOUNT CREATION – EMPLOYER e-SERVICES

A separate Account Creation – Employer e-Services form to be completed for each legal and trading name

Legal name of employer			
Trading name of employer			
Employer address			
	Suburb	State	Postcode
Employer telephone number			
Employer email			
Employer contact name			
Employer Signature			
Date			
List current Apprentices/Trainees registered with TAFE NSW			
First name	Last name	Date of birth	Qualification

Fax completed form to 02 4229 0692 or email to illawarra.newapprenticeships@tafensw.edu.au

Office Use Only

<input type="checkbox"/> All listed apprentices/trainees in TPL	<input type="checkbox"/> Access approved
<input type="checkbox"/> All apprentices/trainees against nominated employer	<input type="checkbox"/> Password and username issued:
<input type="checkbox"/> TPL records matched to SALM	Date: _____ By: _____
<input type="checkbox"/> Full Training Plans viewable online	<input type="checkbox"/> Password and username screen printed and attached

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Printed copies of this document are not controlled. Please refer to <http://intranet.illawarra.det.win/gmsDocs/Forms/> for the current version

BEGA | COOMA | DAPTO | GOULBURN | MORUYA | MOSS VALE | NOWRA | QUEANBEYAN | SHELLHARBOUR | ULLADULLA | WOLLONGONG | WOLLONGONG WEST | YALLAH | YASS